

**S.NO30**  
**OFFICE OF THE DEPUTY COMMISSIONER: DELHI.**  
**(REGISTRATION CELL)**

NO. 1(19)/Regn/DC/90/

Dated: 18/04/1990

**O R D E R**

In order to ensure proper identification of the parties to a document and timely disposal of instruments presented for registration before the S.R.'s the following directions are being issued with immediate effect.

1. S.Rs. are directed to get affixed passport size photographs of the parties on the documents submitted for registration under the Registration Act. 1908.
2. S.R. should take two photo state copies of the Original Deed (both sides front and back) and endorsement for the office purpose should be made on the same for quick disposal & delivery of the document.
3. In cases where document has been impounded by Sub-Registrar and then certificate has been endorsed by Collector of Stamps, the SRs shall obtain photocopy of the same and use it for the purpose of office copy while registering the document.
4. These orders will not be applicable on the documents where DDA or Govt. or Co-operative Society is one of the parties.

Sd/-  
(D.S. NEGI)  
INSPECTION GENERAL OF REGISTRATION)

No. f. 1(19)/Regn/DC/90/98

Dated: 18.04.90

Copy to:-

1. The Inspector General of Registration, Tiz Hazari, Delhi.
2. The Registrar, Tis Hazari, Delhi.
3. Collector of Stamps, Delhi.
4. All Sub Registrars.

Sd/-  
(D.S. NEGI)  
INSPECTION GENERAL OF REGISTRATION  
Dated: 18.04.90